



DEPARTMENT OF THE AIR FORCE

Headquarters Electronic Systems Center (AFMC)
Hanscom Air Force Base, Massachusetts

MEMORANDUM FORSEE DISTRIBUTION

30 Jan 1996

FROM: PEO C3S PM TRCS
SFAE-C3S-TRC-BMD
Ft. Monmouth, NJ 07703

ESC/TG-4
175 Vandenberg Drive, Bldg 1630
Hanscom AFB, MA 01731

SUBJECT: JTIDS Class 2M Cost Working Group Meeting #1 [18 Jan 1996] Minutes.

1. Mr. Joseph Myslinski (PM-TRCS) opened the meeting by discussing the role that the Cost Working Group (WG) would take for the JTIDS Class 2M Product Support Integrated Product Team (PS IPT). The Cost WG will be responsible for coordinating the cost estimating efforts by the services to support the OSD Independent Cost Estimate (ICE) by the Cost Analysis Improvement Group (CAIG) required for a Milestone III Defense Acquisition Board (DAB). It was noted that the Cost WG will only be concerned with issues dealing with the JTIDS Class 2M terminal.
2. Mr. Myslinski presented an initial breakdown and explanation of the required tasks leading to the OSD CAIG. He outlined the potential personnel that would be involved with each task (Attachment 1 -- Task - Assignment List). He requested that WG personnel provide additions, changes, or deletions as necessary to ensure the right people are involved with each tasks.
3. The potential of the Army going to Contractor Logistics Support (CLS) was acknowledged as an important issue that will be addressed in detail at a later time. Also discussed in detail was the benefit of consolidating the services various cost estimating organizations efforts. Mr. Myslinski stressed that the group should strive to eliminate unnecessary and duplicative efforts to streamline the process.
4. The resulting action items were recorded:

<u>Action Item</u>	<u>OPR</u>	<u>Due Date</u>	<u>Tracking #</u>
Program office estimate development schedule out to Cost WG members	Mr. Joe Myslinski PM-TRCS	26 Jan 96	CWG-AI-001
Cost Analysis Requirements Document (CARD) electronically transmitted to PM-TRCS. Available upon request from Mr Kevin Sweeney or Mr. Joe Myslinski.	Mr. Kevin Sweeney ESC/TG-4	26 Jan 96	CWG-AI-002

5. The next meeting was set for Feb 5 , 1300 - 1630 at the ANSER Corp in Crystal City.
Specific issues to be covered in detail include:

- Development of a schedule for the cost estimating process
- Define/develop the methodology
- Review of Action Item status

//signed//

Mr. Joseph Myslinski
PM TRCS
Cost WG Co-Chair

//signed//

Mr. Kevin Sweeney
ESC/TG-4
Cost WG Co-Chair

Distribution

Attachments:

1. Task - Assignment listing
2. Attendance
3. JTIDS Class 2M PS IPT Point of contact listing

DISTRIBUTION

Name

Mr. K. Sweeney
Mr. J. Myslinski
Maj E. Johnson
Maj P. Van der Wissle
Col Hermes
Dr. A. Ahmed
LTC C. Mayfield
Ms. J. Forman
Ms. A. Smith
LTC K. Kraus
Ms. I. Ng
Mr. A. Newman
Mr. L. Hewitt
Ms. S. Micklon
Maj M. McGovern
Mr. K. Freund

Organization

ESC/TG-4
PM TRCS
DACS-DPA(PAE)
SAF/FMCC
OSD(PA&E) (CAIG)
USA CEAC
DISC C4
OUSD(API)/PM
HQ AMC
J8/ATD
OSD Comptroller
ODASD(C3)/T&TC3
ARES/BMDO
PEO C3S LNO
SAF/AQPC
HQ AMC

ATTACHMENT 1 Task - Assignment Listing

Project: JTIDS COST Working Group Master Schedule

Phases, Goals, People & Obstacles

Phases:

- Project Definition Phase
- Scoping Phase
- Analysis Phase
- Review Phase
- Revision Phase
- DAB

Goals:

- OSD CAIG approval
- Affordability Assessment reconciled with POM
- Quality: Results will be suitable for...
- Money: The project budget is \$X

People:

- CESARE, Deborah
- Horowitz, Arnold
- Myslinski, Joe
- Fisher, Monroe
- Ascani, Tim
- Johnson, Maj E.
- Van der Wissel, Maj P.
- Hermes, COL
- Dhaliwal, Mr. S.
- Forman, Ms. J.
- Smith Ms. A.
- Krauss, LTC K.
- Ng, Ms. Irene
- Halbedl, Nancy
- Collier, Kathy
- Bein, Larry

Obstacles:

- Agreement on uniform cost reporting format
- Agreement on HQDA/AMC Level of participation in POE PREP
- Uncertainty associated with COEA Waiver/Requirement
- Availability of Detailed Contractual cost data
- Under-estimating requirements
- Regulatory Issues

**Project: JTIDS COST Working Group Master
Schedule**

Tasks, Assignments & Notes

TASK LIST	ASSIGNMENTS	NOTES
Project Definition Phase		
COEA Requirements Definition	Myslinski, Joe Dhaliwal, Mr. S. Johnson, Maj E.	
CARD upgrade requirements determination	Horowitz, Arnold	
POE Structure determination	Horowitz, Arnold Myslinski, Joe Dhaliwal, Mr. S.	
POE Analyst role determination	Myslinski, Joe Dhaliwal, Mr. S.	
Develop an MOA which satisfies HQDA, OSD, AMC on format, assumptions - attached to the CARD?	Myslinski, Joe Fisher, Monroe Dhaliwal, Mr. S.	
Scoping Phase		
POE data source reviews/collection	Horowitz, Arnold Ascani, Tim Halbedl, Nancy	
Alternatives/variance analysis definition	Horowitz, Arnold Ascani, Tim Halbedl, Nancy Dhaliwal, Mr. S.	
COEA waiver request and/or Tasker to TRADOC initiated	Myslinski, Joe Smith, Ms. A. Johnson, Maj E.	
Discussion required within the Pentagon on active membership list	Myslinski, Joe Fisher, Monroe Smith, Ms. A Ng, Ms. Irene	
Get early approval from formal authority on Waiver - through proactive correspondence	Myslinski, Joe Smith, Ms. A	
Determination of new DOD 5000 series on Cost and IPT methodology	Myslinski, Joe	
Analysis Phase		
POE Cost Model build/upgrade	Fisher, Monroe Horowitz, Arnold Ascani, Tim	
COEA Development (Conditional)	Van der Wissel, Maj P. Johnson, Maj E.	

**Project: JTIDS COST Working Group Master
Schedule**

Tasks, Assignments & Notes

TASK LIST	ASSIGNMENTS	NOTES
Historical/Procurement Contract data reduction- and projection for POE	Horowitz, Arnold Ascani, Tim Dhaliwal, Mr. S. Forman, Ms. J. Van der Wissel, Maj P.	
CER development	Ascani, Tim Fisher, Monroe Horowitz, Arnold Halbedl, Nancy	
Logistics Analysis- ORLA feed to POE	Fisher, Monroe Horowitz, Arnold	
Schedule Detailed Reviews at the contractors facility if necessary-	Myslinski, Joe Fisher, Monroe Horowitz, Arnold	
Install VTC to assure frequent follow-up meetings	Myslinski, Joe	
Use dual approach to cost estimating, a parametric and a bottoms up time - conduct a mini should cost???	Dhaliwal, Mr. S. Horowitz, Arnold Ascani, Tim Halbedl, Nancy	
Review Phase		
Affordability matchup	Smith, Ms. A. Forman, Ms. J. Ng, Ms. Irene	
Results IPR	Fisher, Monroe Myslinski, Joe Horowitz, Arnold	
CEAC directorate level review	Dhaliwal, Mr. S.	
COEA activity completed	Johnson, Maj E. Van der Wissel, Maj P. Krauss LTC K.	
Completion of validated POE	Horowitz, Arnold Dhaliwal, Mr. S. Fisher, Monroe	
Acquisition Strategy is represented in POE	Forman, Ms. J. Smith, Ms. A. Fisher, Monroe	
ORLA is an accepted Support strategy	Horowitz, Arnold Bein, Larry	
Successful POM Modification or reconciliation	Ng Ms. Irene Smith, Ms. A. Collier, Kathy	

**Project: JTIDS COST Working Group Master
Schedule**

Tasks, Assignments & Notes

TASK LIST	ASSIGNMENTS	NOTES
Oversight of Cost Validation	Dhaliwal, Mr. S. Fisher, Monroe	
Revision Phase		
CEAC Issue Resolution	Dhaliwal, Mr. S. Fisher, Monroe	
Affordability Reconciliation	Ng, Ms. Irene Smith, Ms. A. Forman, Ms. J.	
Affordability Assessment	Forman, Ms. J. Smith, Ms. A. Ng, Ms. Irene	
Successfully coordinated and validated POE	Fisher, Monroe Dhaliwal, Mr. S. Horowitz, Arnold Ascani, Tim	
Program deemed affordable by PA&E as well as ABO	Smith, Ms. A. Forman, Ms. J. Ng, Ms. Irene	
Acquisition Strategy is within POM funding tolerance	Smith, Ms. A. Ng, Ms. Irene	
Successful OSD CAIG Review	Myslinski, Joe Fisher, Monroe	
Execution within Army baseline production and fielding schedules	Myslinski, Joe Fisher, Monroe	
ORLA is responsive to Army needs/doctrine	Horowitz, Arnold Bein, Larry	
Production processes assure stable or improving production cost efficiencies	Fisher, Monroe Horowitz, Arnold	
Oversight of all Cost related tasks	Myslinski, Joe Dhaliwal, Mr. S. Smith, Ms. A.	
DAB		
Execution within Army baseline production and fielding schedules	Forman, Ms. J. Smith, Ms. A. Ng, Ms. Irene	
Production Schedule meets Host Platform Mission Requirements	Myslinski, Joe Fisher, Monroe	
SAMP document review/Coordination	CESARE, Deborah Myslinski, Joe Fisher, Monroe	
Monitor al Cost schedules	Fisher, Monroe Myslinski, Joe	

Attachment 2 - Attendance

<u>Name</u>	<u>Organization</u>
Mr. L. Hewitt	ARES/BMDO
Mr. K. Sweeney	ESC/TG-4
Mr. R. Thompson	ESC/TG-4
Lt J. Nance	ESC/TG-4
Maj R. Nunley	ESC/TG-4
LTC K. Kraus	Joint Staff - J8 ATD
LTC C. Mayfield	ODISC4-C4T
Ms. S. Micklon	PEO C3S LNO
Mr. J. Myslinski	PM TRCS
Mr. A. Horowitz	PM TRCS
Mr. S. Estrin	SAF/AQPC
Maj M. McGovern	SAF/AQPC
Dr. A. Ahmed	USA CEAC
Mr. K. Freund	HQ AMC